Welcome to the College of Education!
You are receiving this handbook because you are enrolled in a major that leads to initial educator certification. The College of Education (COE) provides accreditation oversight to all educator preparation programs at FSU, even those located in other Colleges, such as Fine Arts, Music, or Arts & Sciences.

Please take the time to carefully read through the following materials, as they include important information about what makes your major different than other majors across campus. There is a team of staff and faculty who are here to answer your questions and guide you along your pathway to becoming an educator or educational leader! I am happy that you have chosen a career that many of us in the COE have worked in for most of our lives. We think working with children in our P-12 schools is an amazing career and we hope you find it equally as satisfying.

Wishing you a wonderful 2017-2018 academic year and Go Noles!

Amy R. Guerette, Ed.D.
Associate Dean for Academic Affairs
College of Education
aguerette@fsu.edu
# Table of Contents

What is Educator Preparation? 4
Advising Resources 4
Educator Preparation Milestones 5
  1. Signature Assessments 5
  2. Dispositions 7
  3. Program Course Grade Minimums 7
  4. Early Field Placements 8
  5. FTCEs 8
  6. Student Teaching 8
Use of LiveText 9
FSU Academic Honor Policy 9
Student Grievance Process 10
Appendix A: Educator Preparation Milestone Flowchart 11
Appendix B: Florida Educator Accomplished Practices 12
Appendix C: Signature Assessments by Program 14
Appendix D: Student Grievances 18
What is Educator Preparation?
The program in which you are enrolled is an initial certification program that is approved by the Florida Department of Education (FLDOE). In order for you to be eligible for an initial certification, FLDOE requires that the COE carefully collect and closely monitor your academic progress and completion of various milestones.

FLDOE refers to students enrolled in initial certification programs as “candidates” or “teacher candidates”. If you see this language, know it is referring to you.

Advising Resources
The College of Education provides a variety of advising resources to all students. The Office of Academic Services and Intern Support (OASIS), located on the second floor of the Stone Building in Suite 2301, provides central advising services and supports. For further information about OASIS and contact information for all staff, please go to www.education.fsu.edu/OASIS

Your department and academic program also provides advising and resources specific to your major. Each program has a main contact referred to as the Program Coordinator.

<table>
<thead>
<tr>
<th>Program</th>
<th>Department</th>
<th>Program Coordinator</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art Education</td>
<td>Fine Arts/Art Education</td>
<td>Dr. Sara Shields</td>
</tr>
<tr>
<td>Early Childhood Education</td>
<td>School of Teacher Education</td>
<td>Dr. Ithel Jones</td>
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<td>Elementary Education</td>
<td>School of Teacher Education</td>
<td>Dr. Angie Davis</td>
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<td>English Education</td>
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<td>Dr. Blake Tenore</td>
</tr>
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<td>Exceptional Student Education</td>
<td>School of Teacher Education</td>
<td>Dr. Gregory Taylor</td>
</tr>
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<td>FSU-Teach</td>
<td>Arts &amp; Sciences/School of Teacher Education</td>
<td>Dr. Robin Smith</td>
</tr>
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<td>Social Science Education</td>
<td>School of Teacher Education</td>
<td>Dr. John Myers</td>
</tr>
<tr>
<td>Visual Disabilities Education</td>
<td>School of Teacher Education</td>
<td>Dr. Sandra Lewis</td>
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OASIS & Program/Department Student Services

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<thead>
<tr>
<th>OASIS Student Services</th>
<th>Program Advisement &amp; Department Student Services</th>
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<tr>
<td>Monitor COE Educator Preparation Milestone Completion</td>
<td>Upper-Division Coursework Advisement</td>
</tr>
<tr>
<td>Mapping Holds</td>
<td>Disposition Monitoring and Advisement</td>
</tr>
<tr>
<td>Dean's Holds</td>
<td>Field Work Placements</td>
</tr>
<tr>
<td>100 Hour Grad Check</td>
<td>FTCE Timeline</td>
</tr>
<tr>
<td>Medical and Mental Health Withdrawals</td>
<td>Registration</td>
</tr>
<tr>
<td>Collect and Monitor Florida Teacher Certification Exam (FTCE) Scores</td>
<td>Add/Drop</td>
</tr>
<tr>
<td>Field Work Paperwork &amp; Clearances</td>
<td>Remediation Plans for Academic Performance and Dispositions</td>
</tr>
</tbody>
</table>
**Educator Preparation Milestones**

FLDOE requires that all students enrolled in initial certification majors meet various milestones throughout their program in order to graduate. If you are not able to meet the following milestones, you will be required to change your major out of educator preparation. The good news is that there are a variety of staff and faculty here in the COE to help ensure that you meet these important milestones!

1. **Signature Assessments**

   Throughout your program, courses will include Signature Assessments that must be uploaded into LiveText (see *Use of LiveText* section for more information). Signature Assessments have been identified by the College to assess your mastery of FLDOE outcome standards. FLDOE requires all state approved programs to assess individual teacher candidate performance throughout coursework, field experiences, and student teaching.

   There are three types of Signature Assessments – FEAP Signature Assessments, Reading Signature Assessments, and ESOL Signature Assessments.

   Standards-based rubrics will be used to evaluate your Signature Assessments and there are minimum levels of performance associated with all Signature Assessments. If you receive a rating below the minimum level of performance, you will need to remediate the assignment within LiveText through resubmitting the Signature Assessment during the course.

   A grade of an Incomplete will be given if you cannot show mastery on any Signature Assessments at the minimum level of performance by the end of the course. Signature Assessments must be remediated by the end of the 7th week of classes in the semester following completion of the course. If you cannot successfully remediate the Signature Assessment by the end of the 7th week of the semester, the instructor will change the Incomplete to the grade of “F.”

   You will not be allowed to enter Student Teaching without demonstrating the minimum level of performance on all Signature Assessments in LiveText.

**FEAP Signature Assessments (All Programs)**

The FLDOE requires that all teacher education candidates demonstrate mastery of the Florida Educator Accomplished Practices (FEAPs), which are the state’s core standards for effective educators. The FEAPs are organized around 6 areas, with a total of 37 indicators that must be assessed during your coursework and field work. Appendix B includes a full description of the FEAPs.

There are 9 FEAP Signature Assessments (FSAs) that are embedded in your program. FSA 1-8 are
located in your various coursework and FSA 9 is in student teaching. Appendix C includes the FSA location for your specific program.

FSA Minimum Level of Performance:
- FSA 1-8: Developing 2
- FSA 9: Target

There are FSAs that also evaluate FLDOE Reading Competencies and/or ESOL Standards – see Appendix C for details. As described in the following two sections, Reading Competencies and ESOL Standards have a minimum level of performance of Target during coursework.

Reading Signature Assessments (All Programs)
The FLDOE also requires that all teacher education candidates demonstrate mastery of Florida Reading Competencies that have been developed by Just Read, Florida. There are various Reading Signature Assessments (RSAs) embedded in your program. You will fall into one of the two following groups based on the program in which you are enrolled.

Non-Reading Endorsed Programs: All students must show masters of Reading Competencies #1 & 2 if they are enrolled in English Education, Social Science Education, Art Education, FSU-Teach, and Visual Disabilities. These students will learn to enhance literacy skills as they apply to their specialized field of instruction, as these fields are not considered to provide primary literacy instruction.

Reading Endorsed Programs: All students enrolled in Elementary Education, Early Childhood Education, and Exceptional Student Education must show mastery of Reading Competencies 1-5. Students in these programs will be eligible for a Reading Endorsement as part of their initial teacher education program.

Appendix C includes the RSA location for your specific program.

RSA Minimum Level of Performance:
- All RSAs: Target

ESOL Signature Assessments (Elementary, English, and Exceptional Student Education)
The FLDOE lastly requires that all teacher education candidates demonstrate mastery of Florida ESOL Standards. Mastery of these standards are measured through the use of ESOL Signature Assessments (ESAs).

ESAs are only applicable to ESOL Endorsed Programs, which includes Elementary Education, English, and Exceptional Student Education. Students enrolled in these programs must show mastery of all ESOL standards in order to be eligible for a ESOL Endorsement as part of their initial teacher education program.
Appendix C includes the ESA locations for Elementary, English, and Exceptional Student Education.

ESA Minimum Level of Performance:
- All ESAs: Target

2. Dispositions
Dispositions are defined as “habits of professional action and moral commitments that underlie an educator’s performance” (InTASC Model Core Teaching Standards, p. 6).

You will be required to demonstrate positive professional dispositions in your courses and field experiences. The instructors in your educator preparation courses will evaluate your dispositions each semester. You must demonstrate professional dispositions at the Developing 2 or Target level during coursework. During the semester prior to student teaching, you must demonstrate professional dispositions at the Target level in all courses.

For more information about the Disposition Evaluation tool used by the COE, please visit http://education.fsu.edu/student-resources/student-academic-services-oasis/educator-preparation

3. Program Course Grade Minimums

<table>
<thead>
<tr>
<th>Program</th>
<th>Undergraduate Course Minimum Grade Requirement</th>
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<tbody>
<tr>
<td>Early Childhood</td>
<td>C or better in all major coursework.</td>
</tr>
<tr>
<td>Elementary Education</td>
<td>C or better in all major coursework.</td>
</tr>
<tr>
<td>English Education</td>
<td>C+ or better in all major coursework.</td>
</tr>
<tr>
<td>Exceptional Student Education</td>
<td>C or better in all major coursework.</td>
</tr>
<tr>
<td>FSU-Teach</td>
<td>C- or better in all major coursework.</td>
</tr>
<tr>
<td>Social Science Education</td>
<td>Social Science Content Courses: C- or better&lt;br&gt;Major Courses: C or better&lt;br&gt;Core Courses (SSE 4194, SSE 4362, and SSE 4664): B- or better.</td>
</tr>
<tr>
<td>Visual Disabilities Education</td>
<td>C- or better in all major coursework.</td>
</tr>
</tbody>
</table>

All graduate courses taken while an undergraduate student as part of the COE combined degree programs, a minimum of a B must be earned or the course must be repeated.

For all graduate courses taken as part of any Combined Degree program Master’s degree, a minimum of a B must be earned.
4. Early Field Placements
Early field experiences provide you an opportunity to participate in teaching activities in a classroom with a certified teacher. Instructors work with our Field Placement Coordinator in OASIS to provide you with a diversity of placements, supportive supervision, and an experience that will challenge and help re-affirm your choice of profession.

School districts have taken precautionary measures to ensure the security and safety of their students. To gain entry into schools and to comply with the Jessica Lunsford Act, you must:
• Complete a Level II background screening (fingerprinting). Application forms must be obtained from OASIS in 2301 Stone building and the screening is done at Leon County Schools. Cost of the screening and red badge is $95 and is effective for five years.
• Secure and provide proof of medical insurance

It is strongly recommended that you purchase professional liability insurance. For more information about professional liability insurance, please visit www.education.fsu.edu/OASIS and click on “Clearance Procedures for Field Experience.”

For more information about these field experience requirements, please contact Tala Hagan in OASIS.

5. FTCEs
Section 1004.04, Florida Statutes requires that all candidates pass all three sections of the Florida Teacher Certification Examinations in order to be endorsed as a program completer. The General Knowledge exam is taken prior to admission to your program. The other two tests you must take are the Professional Education Examination and the Subject Area Examination specific to your program. These must be taken prior to student teaching. During the registration process, you will be allowed to report your scores to FSU. You must report your scores to FSU during the registration process. Paper copies of your score reports will not be accepted. Your program advisor will inform you when to take these exams before applying to student teaching.

If you are student teaching in Spring semester, FSU must receive passing FTCE scores by October 1st of the prior Fall semester. If you are student teaching in Fall semester, FSU must receive passing FTCE scores by March 1st of the prior Spring semester.

You may register for these exams at http://www.fl.nesinc.com/FL_Register.asp

6. Student Teaching
Student Teaching is the culminating experience in Florida State University’s Educator Preparation Program. During this experience, you will be given an opportunity to practice and demonstrate the various skills that you have learned throughout your educator preparation program. For many students, this is the most memorable part of their experience at FSU!

In order to be admitted to Student Teaching, all of the appropriate milestones must be met.
Dr. Patrick Malone is the Director of Student Teaching and will guide you through the process beginning with the student teaching application, which is due within the first few weeks of the semester before you are ready to student teach. Your program advisor or faculty will let you know when it is time to apply to student teaching.

**Student Engagement Policy**
In order to be admitted to student teaching, all candidates must meet the admission requirement outlined in Appendix A. If you experience difficulty meeting any of these milestones, the following “Student Engagement Policy” applies:

*If an educator preparation student goes 2 semesters without meeting outstanding student teaching admissions milestone(s), the student must stay engaged in (at minimum) a one credit hour practicum until all milestones are met and a student teaching placement is confirmed.*

For more information about student teaching, please visit [www.education.fsu.edu/OASIS](http://www.education.fsu.edu/OASIS) and click on Student Teaching.

**Use of LiveText**
Completion of a Florida state approved educator preparation program requires students to demonstrate mastery of the Florida Educator Accomplished Practices and Reading Competencies. In order to track and collect data on the Signature Assessments, FSU has adopted LiveText. LiveText will be used for you to upload your assessments as you progress throughout your program.

A LiveText membership **is required** for successful completion of your state approved teacher preparation program. Your membership is good for five years and allows you to retain evidence of your demonstration of the Florida Educator Accomplished Practices and Reading Competencies. The LiveText membership costs $133.00 and you must purchase the membership within the first 30 days of the first semester in your program.

In order to purchase a LiveText membership, please go to [https://www.livetext.com/purchase_membership/](https://www.livetext.com/purchase_membership/)

You will need to fill out the required information and select the LiveText “Student Membership Field Experience Edition - $133” in the drop down. If you have any issues with registering your membership, please contact LiveText at [support@livetext.com](mailto:support@livetext.com) or by phone at 1-866-548-3839. If you have any questions about program requirements for LiveText you may contact Tonya Jones at [tjones7@fsu.edu](mailto:tjones7@fsu.edu) or by phone at 850-644-1627.

**FSU Academic Honor Policy**
It is important to remember that the FSU Academic Honor Policy applies to both your coursework and field work. We recommend that you become familiar with the Academic Honor Policy at [http://fda.fsu.edu/Academic-Resources/Academic-Honor-Policy](http://fda.fsu.edu/Academic-Resources/Academic-Honor-Policy)
Forging field experience logs, collaborating on assignments that are not group work, reusing assignments in classes without instructor permission, and fabricating data are all violations of the FSU Academic Honor Policy. Please be aware that using social media to collaborate on and share course exams or assignments with other students that are not identified by the course instructor as group work is a violation of the FSU Academic Honor Policy. If you have any questions, contact your instructor to ask for clarification.

**Student Grievance Process**

If you are experiencing issues in any of your classes, it is important to attempt to resolve these issues through the proper processes. Appendix D includes the general student grievance process at FSU.

The above process does not cover grade appeals, which follow a separate, time sensitive process. For more information, go to [http://fda.fsu.edu/Academic-Resources/Academic-Integrity-and-Grievances/Grade-Appeals-System](http://fda.fsu.edu/Academic-Resources/Academic-Integrity-and-Grievances/Grade-Appeals-System)
Appendix A

Educator Preparation Milestone Flowchart

- Minimum 2.5 Cumulative GPA in all attempted college coursework
- Completion of at least 60 credit hours of College Coursework
- Completion of FSU General Education curriculum or an AA degree from a Florida public college
- Completion of a Natural Science Lab
- Completion of FSU Oral Competency requirement
- Completion of FSU Computer Skills Competency
- Completion of FSU Cross Cultural & Diversity requirement
- Completion of EDF 1005 "Introduction to Education" with a C- or better
- Passing scores on all four sections of the FTCE General Knowledge (GK) Exam

- Maintain a 3.0 GPA
- Meet program minimum course grade expectations
- Minimum rating of "Developing 2" on all FSAs
- Minimum rating of "Target" on all RSAs & ESAs (if applicable)
- Minimum rating of "Developing 2" on all dispositions
- Combined Degree Programs: Admission to Master's Degree Program
  - 3.0 upper-division GPA
  - GRE Target Score: Verbal 146+, Quantitative 140+

- 3.0 GPA
- Passing scores on FTCE Professional Education and Subject Area Exams
- Meet program minimum course grade expectations
- Rating of "Developing 2" or higher on all FSAs
- Rating of "Target" on all RSAs & ESAs (if applicable)
- Rating of "Target" on all dispositions
- Variety of early field experiences

- Successfully completed Student Teaching with grade of "Satisfactory"
  - Rating of Target on all Dispositions
  - Summative Evaluation

Revision Date: 08/07/2017 ARG
Appendix B
Florida Educator Accomplished Practices

1. Instructional Design and Lesson Planning. Applying concepts from human development and learning theories, the effective educator consistently:
   a. Aligns instruction with state-adopted standards at the appropriate level of rigor;
   b. Sequences lessons and concepts to ensure coherence and required prior knowledge;
   c. Designs instruction for students to achieve mastery;
   d. Selects appropriate formative assessments to monitor learning;
   e. Uses diagnostic student data to plan lessons; and,
   f. Develops learning experiences that require students to demonstrate a variety of applicable skills and competencies.

2. The Learning Environment. To maintain a student-centered learning environment that is safe, organized, equitable, flexible, inclusive, and collaborative, the effective educator consistently:
   a. Organizes, allocates, and manages the resources of time, space, and attention;
   b. Manages individual and class behaviors through a well-planned management system;
   c. Conveys high expectations to all students;
   d. Respects students’ cultural linguistic and family background;
   e. Models clear, acceptable oral and written communication skills;
   f. Maintains a climate of openness, inquiry, fairness and support;
   g. Integrates current information and communication technologies;
   h. Adapts the learning environment to accommodate the differing needs and diversity of students; and,
   i. Utilizes current and emerging assistive technologies that enable students to participate in high-quality communication interactions and achieve their educational goals.

3. Instructional Delivery and Facilitation. The effective educator consistently utilizes a deep and comprehensive knowledge of the subject taught to:
   a. Deliver engaging and challenging lessons;
   b. Deepen and enrich students’ understanding through content area literacy strategies, verbalization of thought, and application of the subject matter;
   c. Identify gaps in students’ subject matter knowledge;
   d. Modify instruction to respond to preconceptions or misconceptions;
   e. Relate and integrate the subject matter with other disciplines and life experiences;
   f. Employ higher-order questioning techniques;
   g. Apply varied instructional strategies and resources, including appropriate technology, to provide comprehensible instruction, and to teach for student understanding;
   h. Differentiate instruction based on an assessment of student learning needs and recognition of individual differences in students;
   i. Support, encourage, and provide immediate and specific feedback to students to promote student achievement; and,
   j. Utilize student feedback to monitor instructional needs and to adjust instruction.

4. Assessment. The effective educator consistently:
   a. Analyzes and applies data from multiple assessments and measures to diagnose students’ learning needs, informs instruction based on those needs, and drives the learning process;
   b. Designs and aligns formative and summative assessments that match learning objectives and lead to mastery;
   c. Uses a variety of assessment tools to monitor student progress, achievement and learning gains;
   d. Modifies assessments and testing conditions to accommodate learning styles and varying levels of knowledge;
   e. Shares the importance and outcomes of student assessment data with the student and the student’s parent/caregiver(s); and,
   f. Applies technology to organize and integrate assessment information.

5. Continuous Professional Improvement. The effective educator consistently:
   a. Designs purposeful professional goals to strengthen the effectiveness of instruction based on students’ needs;
b. Examines and uses data-informed research to improve instruction and student achievement;
c. Uses a variety of data, independently, and in collaboration with colleagues, to evaluate learning outcomes, adjust planning and continuously improve the effectiveness of the lessons;
d. Collaborates with the home, school and larger communities to foster communication and to support student learning and continuous improvement;
e. Engages in targeted professional growth opportunities and reflective practices; and,
f. Implements knowledge and skills learned in professional development in the teaching and learning process.

6. Professional Responsibility and Ethical Conduct. Understanding that educators are held to a high moral standard in a community, the effective educator adheres to the Code of Ethics and the Principles of Professional Conduct of the Education Profession of Florida, pursuant to Rules 6A-10.080 and 6A-10.081, F.A.C., and fulfills the expected obligations to students, the public and the education profession.
### Appendix C

#### Signature Assessments by Program

#### Signature Assessments for Art Education

**Spring 2017 Admits**

<table>
<thead>
<tr>
<th>FEAPs Signature Assessments (FSAs)</th>
<th>Course</th>
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<tbody>
<tr>
<td>1. Early Lesson Plan</td>
<td>ARE 5046 Theory and Practice I</td>
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<tr>
<td>2. Early Teaching Philosophy</td>
<td>ARE 5047 Theory and Practice II</td>
</tr>
<tr>
<td>3. Ethics Module</td>
<td>ARE 5046 Theory and Practice I</td>
</tr>
<tr>
<td>4. Classroom Management Assignment</td>
<td></td>
</tr>
<tr>
<td>5. Assessment Case Study Assignment</td>
<td>ARE 5358 Art for Life</td>
</tr>
<tr>
<td>6. ESOL Lesson Plan</td>
<td>TSL 4324 ESOL in the Content Area</td>
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<tr>
<td>7. Content Area Literacy Lesson and Unit Plan*</td>
<td>RED 4335 Literacy Across the Content Area</td>
</tr>
<tr>
<td>8. Field Experience Instructional Impact Analysis</td>
<td>ARE 5047 Theory and Practice II</td>
</tr>
<tr>
<td>9. Summative Student Teaching Evaluation</td>
<td>ARE 5940 Supervised Teaching</td>
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<table>
<thead>
<tr>
<th>Reading Signature Assessments (RSAs)</th>
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<tbody>
<tr>
<td>1. Midterm Project</td>
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</tr>
<tr>
<td>2. Literacy Field Experience Notebook</td>
<td>RED 4335 Literacy Across the Content Area</td>
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</table>

* Assignment also measures mastery of Reading Standards

#### Signature Assessments for Elementary Education

**Fall 2017 Admits**

<table>
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<tr>
<th>FEAPs Signature Assessments (FSAs)</th>
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</thead>
<tbody>
<tr>
<td>1. Early Lesson Plan and Reflection*#</td>
<td>RED 4310 Early Literacy Learning</td>
</tr>
<tr>
<td>2. Early Teaching Philosophy</td>
<td>EDE 4907 Directed Field Experience (Semester 1)</td>
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<tr>
<td>3. Ethics Module</td>
<td>EDE 5511 Organization for Classroom Instruction in the Elementary School</td>
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<tr>
<td>4. Classroom Management Assignment</td>
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<tr>
<td>5. Assessment Case Study Assignment*#</td>
<td>EDE 4302 Literacy Assessment and Instruction</td>
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<tr>
<td>6. ESOL Lesson Plan</td>
<td>TSL 5005 Methodologies for Teaching FSL</td>
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<tr>
<td>7. Content Area Literacy Lesson Plan*#</td>
<td>EDE 4316 Differentiating Reading and Content Area Literacy Instruction</td>
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<tr>
<td>8. Field Experience Instructional Impact Analysis</td>
<td>SCE 5215 Conceptual Learning in Elementary School Science</td>
</tr>
<tr>
<td>9. Summative Student Teaching Evaluation</td>
<td>EDE 5941 Internship in Elementary Education</td>
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<table>
<thead>
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<th>Reading Signature Assessments (RSAs)</th>
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<tr>
<td>1. Final Exam</td>
<td>RED 4310 Early Literacy Learning</td>
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<tr>
<td>2. Assessment Observation#</td>
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<tr>
<td>3. Five Stage Lesson Plan#</td>
<td>RED 4510 Teaching Reading in the Elementary School</td>
</tr>
<tr>
<td>4. Assessment Interview and Report</td>
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<tr>
<td>5. Written Exams#</td>
<td>EDE 4302 Literacy Assessment and Instruction</td>
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</tbody>
</table>
6. Reading/ESOL Practicum Evaluations# | RED 4941 Elementary Education Reading Practicum

**ESOL Signature Assessments (ESAs) | Course**

| 1. Case Study of an ELL | TSL 4520 Cross-cultural Communication for Foreign/Second Language Teachers |
| 2. Language Analysis Project | TSL 4251 Applied Linguistics for Second Language Learning |
| 3. ELL Literacy Portfolio | TSL 5142 Development of Foreign/Second Language Curriculum and Materials |

* Assignment measures mastery of one or more Reading Competencies  
# Assignment measures mastery of one or more ESOL Standards

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**Signature Assessments for English Education**  
**Fall 2017 Admits**

### FEAPs Signature Assessments (FSAs) | Course
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| 1. Early Lesson Plan | LAE 3333 Teaching Writing and Language in High Schools |
| 2. Teaching Philosophy | LAE 3331 Teaching Literature and Drama in High Schools |
| 3. Ethics Module | LAE 3333 Teaching Writing and Language in High Schools |
| 4. Classroom Management | LAE 4323 Adolescent Literacy and Young Adult Literature |
| 5. Assessment Case Study# | LAE 4XXX Language and Literacy Assessment in Secondary English Education |
| 6. ESOL Lesson Plan# | TSL 5005 Methodologies for Teaching FSL |
| 7. Content Area Literacy Lesson Plan* | RED 4335 Literacy Across the Content Areas |
| 8. Field Experience Instructional Impact Analysis | LAE 5297 Teachers as Writers |
| 9. Summative Student Teaching Evaluation | LAE 5940 Field Laboratory Internship |

### Reading Signature Assessments (RSAs) | Course
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| 1. Midterm Project | RED 4335 Literacy Across the Content Area |
| 2. Literacy Field Experience Notebook | |

### ESOL Signature Assessments (ESAs) | Course
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| 4. Case Study of an ELL | TSL 4520 Cross-cultural Communication for Foreign/Second Language Teachers |
| 5. Language Analysis Project | TSL 4251 Applied Linguistics for Second Language Learning |
| 6. ELL Literacy Portfolio | TSL 5142 Development of Foreign/Second Language Curriculum and Materials |

* Assignment measures mastery of one or more Reading Competencies  
# Assignment measures mastery of one or more ESOL Standards
### Signature Assessments for Exceptional Student Education
#### Fall 2017 Admits

<table>
<thead>
<tr>
<th>FEAPs Signature Assessments (FSAs)</th>
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<tbody>
<tr>
<td>1. Early Lesson Plan and Reflection*#</td>
<td>RED 4310 Early Literacy Learning</td>
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<tr>
<td>2. Early Teaching Philosophy</td>
<td>EEX4012 Foundations of Special Education</td>
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<tr>
<td>3. Ethics Module</td>
<td>EEX 3601 Applied Behavior Analysis for Special Educators</td>
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<tr>
<td>4. Classroom Management Assignment</td>
<td>EDE 4302 Literacy Assessment and Instruction</td>
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<tr>
<td>5. Assessment Case Study Assignment*#</td>
<td>TSL 5005 Methodologies for Teaching FSL</td>
</tr>
<tr>
<td>6. ESOL Lesson Plan*</td>
<td>EDE 4316 Differentiating Reading and Content Area Literacy Instruction</td>
</tr>
<tr>
<td>7. Content Area Literacy Lesson Plan*#</td>
<td>EEX 5XXX Practicum with High Incidence Disabilities OR Practicum in Severe Cognitive Disabilities/ASD</td>
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<tr>
<td>8. Field Experience Instructional Impact Analysis</td>
<td>EEX 5481 – Field Lab Internship</td>
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<table>
<thead>
<tr>
<th>Reading Signature Assessments (RSAs)</th>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Final Exam</td>
<td>RED 4310 Early Literacy Learning</td>
</tr>
<tr>
<td>2. Assessment Observation#</td>
<td>RED 4510 Teaching Reading in the Elementary School</td>
</tr>
<tr>
<td>3. Five Stage Lesson Plan#</td>
<td>EDE 4302 Literacy Assessment and Instruction</td>
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<tr>
<td>4. Assessment Interview and Report</td>
<td>EDE 4941 Elementary Education Reading Practicum</td>
</tr>
<tr>
<td>5. Written Exams#</td>
<td>RED 4941 Elementary Education Reading Practicum</td>
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<tr>
<th>ESOL Signature Assessments (ESAs)</th>
<th>Course</th>
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</thead>
<tbody>
<tr>
<td>1. Case Study of an ELL</td>
<td>TSL 4520 Cross Cultural Communication for Foreign/Second Language Teachers</td>
</tr>
<tr>
<td>2. Language Analysis Project</td>
<td>TSL 4251 Applied Linguistics for Second Language Learning</td>
</tr>
</tbody>
</table>

* Assignment measures mastery of one or more Reading Competencies
# Assignment measures mastery of one or more ESOL Standards

### Signature Assessments for FSU-Teach
#### Fall 2017 and Spring 2018 Admits

<table>
<thead>
<tr>
<th>FEAPs Signature Assessments (FSAs)</th>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Early Lesson Plan</td>
<td>SMT 4301 Classroom Interactions</td>
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<tr>
<td>2. Early Teaching Philosophy</td>
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<tr>
<td>3. Ethics Module</td>
<td>SMT 4324 ESOL in the Content Area</td>
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<tr>
<td>4. Classroom Management Assignment</td>
<td>TSL 4324 ESOL in the Content Area</td>
</tr>
<tr>
<td>5. Assessment Case Study Assignment</td>
<td>RED 4335 Literacy Across the Content Area</td>
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<tr>
<td>6. ESOL Lesson Plan</td>
<td>SMT 4664 Project Based Instruction</td>
</tr>
<tr>
<td>7. Content Area Literacy Lesson and Unit Plan*</td>
<td>SMT 4945 Apprentice Teaching</td>
</tr>
<tr>
<td>8. Field Experience Instructional Impact Analysis</td>
<td></td>
</tr>
<tr>
<td>9. Summative Student Teaching Evaluation</td>
<td></td>
</tr>
</tbody>
</table>

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* Assignment measures mastery of one or more Reading Competencies
# Assignment measures mastery of one or more ESOL Standards
### Reading Signature Assessments (RSAs) | Course
--- | ---
1. Midterm Project | RED 4335 Literacy Across the Content Area
2. Literacy Field Experience Notebook | 

* Assignment measures mastery of one or more Reading Competencies

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### FEAPs Signature Assessments (FSAs) | Course
--- | ---
1. Early Lesson Plan | SSE 5367 Fundamentals in Teaching Social Studies
2. Early Teaching Philosophy | EVI 4011 Introduction to Visual Disabilities
3. Ethics Module | EVI 4230 Educational Management of Students with Visual Impairments
4. Classroom Management Assignment | EVI 4314 Low Vision
5. Assessment Case Study Assignment | TSL 4324 ESOL in the Content Area
6. ESOL Lesson Plan | EVI 4311 Teaching Reading and Writing to Students with Visual Impairments
7. Content Area Literacy Lesson Plan* | EVI 4250 Teaching Social and Career Skills to Students with Visual Impairments
9. Summative Student Teaching Evaluation | 

* Assignment measures mastery of one or more Reading Competencies

### Reading Signature Assessments (RSAs) | Course
--- | ---
3. Midterm Project | RED 4335 Literacy Across the Content Area
4. Literacy Field Experience Notebook | 

### Signature Assessments for Social Science Education
**Fall 2017 Admits**

### FEAPs Signature Assessments (FSAs) | Course
--- | ---
1. Early Lesson Plan | SSE 5367 Fundamentals in Teaching Social Studies
2. Early Teaching Philosophy | EVI 4011 Introduction to Visual Disabilities
3. Ethics Module | EVI 4230 Educational Management of Students with Visual Impairments
4. Classroom Management Assignment | EVI 4314 Low Vision
5. Assessment Case Study Assignment | TSL 4324 ESOL in the Content Area
6. ESOL Lesson Plan | EVI 4311 Teaching Reading and Writing to Students with Visual Impairments
7. Content Area Literacy Lesson Plan* | EVI 4250 Teaching Social and Career Skills to Students with Visual Impairments
9. Summative Student Teaching Evaluation | 

* Assignment measures mastery of one or more Reading Competencies

### Signature Assessments for Visual Disabilities
**Fall 2017 Admits**

### FEAPs Signature Assessments (FSAs) | Course
--- | ---
1. Early Lesson Plan | RED 4310 Early Literacy Learning
2. Early Teaching Philosophy | EVI 4011 Introduction to Visual Disabilities
3. Ethics Module | EVI 4230 Educational Management of Students with Visual Impairments
4. Classroom Management Assignment | EVI 4314 Low Vision
5. Assessment Case Study Assignment | TSL 4324 ESOL in the Content Area
6. ESOL Lesson Plan | EVI 4311 Teaching Reading and Writing to Students with Visual Impairments
7. Content Area Literacy Lesson Plan* | EVI 4250 Teaching Social and Career Skills to Students with Visual Impairments
9. Summative Student Teaching Evaluation | 

* Assignment measures mastery of one or more Reading Competencies

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### Reading Signature Assessments (RSAs) | Course
--- | ---
1. Final Exams | RED 4310 Early Literacy Learning
2. Assessment Observations | EVI 4311 Teaching Reading and Writing to Students with Visual Impairments
3. Assessment Project | 

* Assignment measures mastery of one or more Reading Competencies
Appendix D: Student Grievances

General Academic Appeals Process
(Student Grievances)

Student Brings Complaint to Instructor

Not Resolved

Complaint Resolved

Student Brings Complaint to Department Chair

Not Resolved

Complaint Resolved

Student Brings Complaint to Associate Dean of College

Graduate
Student Brings Complaint to Graduate Studies

Not Resolved

Complaint Resolved

Undergraduate

Not Resolved

Complaint Resolved

Student Takes Complaint to Associate Dean of Faculties

Referral

Not Resolved

Complaint Resolved

Student Academic Relations Committee Reviews and Recommends Decision

Provost Approves or Amends-final Agency Action

Appendix D: Student Grievances