Higher Education Program
Degree Requirements: Master of Science

The Florida State University Higher Education Program prepares individuals for careers in administration, management, and leadership in public and private, two-year and four-year colleges, universities, and other institutions. A student’s program of study is designed around required core courses as well as elective courses. Other learning experiences, such as internships and graduate assistantships, add practical experience to the learning process. Each student is encouraged to pursue their own educational and professional goals to the extent possible within a wide range of curricular choices. In general, the curriculum is designed to provide students with appropriate knowledge about the professional field while grounding students in the theoretical framework necessary to guide current and future study and career development in higher education. Many courses use practical examples, case studies, and simulations to facilitate theory to practice learning opportunities and applications.

The master’s degree program is the Master of Science (M.S.) in Higher Education with emphasis in Student Affairs or General Administration. The M.S. degree requires a minimum of forty-two hours of course work. All courses taken for the Master’s degree must be graduate courses.

**Student Affairs (SA) Emphasis**
This emphasis is designed to prepare students to work in student affairs positions in a variety of settings. Graduates are employed in all aspects of student affairs including housing, Greek life, student activities, orientation, career development, academic advising, union administration, judicial affairs, services for students with disabilities, and generalist positions. The emphasis of this program is on the administration of student affairs and student development. Students who plan to work in the student affairs field should enroll in this program.

**General Administration (GA) Emphasis**
The general administration program emphasis prepares students to work in higher education administrative positions that emphasize financial management, program evaluation, policy research, and related general administration and financial services. This degree is designed for individuals interested in positions related to institutional research, development and alumni affairs, business management, auxiliary enterprises, student financial services and athletics administration. Graduates may also be employed as state legislative committee staff members or in other educational policy development positions.

**The M.S. requires:**
- Minimum of 42 semester hours of coursework.
- The minimum of 42 semester hours must include:
  - 30 hours of core courses
  - 6 hours of track courses (SA) OR 9 hours of track courses (GA)
  - 6 hours of electives courses (SA) OR 3 hours of electives courses (GA)
  - 3.00 minimum GPA
Masters in Higher Education - Student Affairs & General Administration track
(42 hours minimum required for graduation)

Core Courses (Required for BOTH SA and GA tracks)
- EDH 5042 Student Success in College (3)
- EDH 5051 Higher Education in America: Basic Understandings (3)
- EDH 5046 Diversity in Higher Education (3)
- EDH 5068 Outcomes of Undergraduate Education (3)
- SDS 5804 Practicum in Student Personnel (3)
- EDH 5624 American College Student (3)
- EDH 5630 Capstone in Higher Education (3)
- EDF 5931 Research Methods (3)
- EDH 5944 Internships or Thesis (6** see note below)

Student Affairs (SA) Additional Track Required Courses:
- SDS 5040 Introduction to Student Affairs (3)
- EDH 5045 Student Development Theories (3)

General Administration (GA) Additional Track Required Courses:
- EDH 5506 College & University Business Administration (3)
- EDH 6505 Finance in Higher Education (3)
- EDH 5639 Management in Higher Education (3)

Student Affairs Electives (minimum 6 hours)
- EDH 5406 Ethical Leadership in Higher Education (3)
- EDH 5054 The American Community College (3)
- EDH 6064 Women in Higher Education (3)
- EDH 6055 Finance in Higher Education (3)
- EDH 5055 Introduction to Institutional Research (3)
- EDH 5305 College Teaching: Instruction (3)
- EDH 5405 Legal Aspects of College (3)
- EDH 5504 Institutional Advancement in Higher Education (3)
- EDF 5519 History of Higher Education (3)
- EDH 5931 Special Topics: Intentional Interventions for Student Development (3)
- EDH 5931 Special Topics: Sociology of Higher Education (3)
- EDH 5506 College and University Business Administration (3)
- EDH 5639 Management in Higher Education (3)
- EDH 6067 International Perspectives in Higher Education (3)
- EDH 5095 Strategic Planning in Higher Education (3)
- EDH 5507 College and University Budgeting (3)

(Other higher education courses may be substituted with consent of advisor)
General Administrative Electives (minimum 3 hours)

Financial Management:

- PAD 5227 Managing Financial Resources (3)
- PAD 5417 Human Resource Management (3)
- PAD 5935 Procurement and Contract Management (3)
- PAD 6207 Financial Resources Administration (3)
- PAD 6226 Budget Simulation and Issues (3)
- EDH 5505 Institutional Advancement (3)
- EDH 5507 College and University Budgeting (3)
- EDH 5095 Strategic Planning in Higher Education (3)
- EDF 5461 Introduction to Program Evaluation (3)
- FIN 5425 Problems in Financial Management (4)
- ISM 5021 Information and Technology Management (4)
- MAN 5245 Organizational Behavior (4)
- RMI 5810 Financial Planning and Investments (4) or
- RMI 5136 Employee Benefit Plans (4)

Students with competencies in accounting and/or economics may be permitted to take any of the following courses by mutual consent of the program and the College of Business.

- ACG 5026 Financial Reporting and Managerial Control (4)
- MAN 5716 Business Conditions and Managerial Economics (4)

** Internships/Thesis: Students with experience in higher education management positions may, within one year of starting classes, petition the faculty to forego 3 internship credit hours and take another course (elective) in its place. Students seeking an intensive research experience in the field may, within one year of starting classes, petition the faculty to pursue 6 hours of thesis credit in place of the internship requirement.