College of Education
2014–2015 Research Grant Program
Program Policies and Proposal Submission Requirements

The primary purpose of the COE Research Grant Program is to provide you with $5,000 in support for projects that will, ultimately, place you in a strong position when you apply for external funding for your research. The proposed projects might include one or more of the following: conducting a pilot study or survey, collecting and analyzing extant data, preparing a research brief, and/or a variety of other activities that will enable you to subsequently develop a convincing grant proposal.

Each faculty member who receives a COE Research Grant will be required to take the lead in planning and preparing a high quality grant proposal that, during the 2015 calendar year, will be submitted either to the FSU Council for Research and Creativity (CRC) or through the COE Office of Research to an external funding agency (a Federal agency, state agency, or a private foundation).

Eligibility

• Each COE Research Grant proposal must be submitted by a single tenured or tenure-earning faculty member who will serve as the Principal Investigator for the proposed project and will be primarily responsible for planning, directing, and executing the project.
  - Additional College of Education faculty can be included as members of the research team.
  - Priority will be given to PIs who do not have federal funding as of the COE Research Grant Program proposal submission deadline.
• COE faculty members who serve on the Proposal Review Committee are not eligible to submit a proposal during the academic year they serve on the committee.
• COE faculty members who received funds as part of the 2013–2014 COE Grant Program are not eligible to apply for 2014–2015 COE grant funds.
• COE faculty members who receive funds as part of the 2014–2015 COE Research Grant Program will not be eligible to apply for COE grant funds as part of the 2015–2016 grant program, but will be eligible to apply as part of the 2016–2017 grant program.

Award Amounts and Acceptable Uses

• Awards will be $5,000 per funded proposal. The use of these funds will be determined by the Principal Investigator for the proposed project in accordance with the guidelines listed below:
  - Award dollars may be used for research-related purposes including:
faculty summer salary,
graduate assistants, and
compensation of research participants.

- Award dollars will be available at the beginning of the spring 2015 semester and must be expended by no later than the end of the fall 2015 semester.

Important Dates

- **Deadline to apply:** 5:00 p.m. on Wednesday, November 12, 2014. Proposals must be submitted via the COE Office of Research website. Proposals that are not submitted in the proper form via the website by this deadline will not be reviewed by the Review Committee and will not be eligible for funding.
- **Mid-December 2014:** Each faculty member who submits an eligible proposal will receive notification as to whether the proposal was funded, as well as the anonymous comments of each reviewer. In addition to receiving the reviewers’ comments, all faculty members who submit proposals will be invited to meet with Bob Reiser, the Associate Dean for Research, to discuss their proposals and strategies for revising and applying to other funding sources.
- **Award period:** January 1, 2015–December 31, 2015.

Required Proposal Items

Each proposal must include the following three items:

1. **A copy of the vita of the Principal Investigator and the vita of each of the other faculty members listed in the proposal.**
2. **A proposal abstract.** This document should provide a brief summary (250 words maximum) of the proposed project.
3. **The proposal text.** The proposal text should consist of each of the numbered sections listed below, and the number and title of each section should be exactly as listed. The length of the proposal text should be no more than five single-spaced pages (not counting references, appendices, or tables).

Required Sections of the Proposal Text

The proposal text will include items specific to both the proposed project and your larger program of research, and should briefly address each of the topics listed below.

1. **Significance of the problem/issue to be addressed**
   - Describe the problem/issue the proposed project will address.
   - Discuss why the problem/issue is important/significant.
2. **Primary goal(s)/objective(s) of the proposed project**
   - Describe the goals/objectives of the project, including the research question(s).
3. **Describe the activities to be undertaken during the grant period**
   - Describe the activities that will take place starting when you receive the COE grant (in January 2015) up until the date in 2015 when you will submit a grant proposal to the CRC or to an external agency (IES, NSF, etc.).
     - If you are proposing to conduct a research study during this time period, include as many of the following as applicable: sample; nature/characteristics of the proposed intervention(s) and/or factor(s)
to be studied; procedures.

- For those with more than one investigator: Describe the role of each faculty member listed on the proposal submittal form.

4. Intended outcomes of the proposed project
   - Describe the intended outcomes of the proposed project, such as products to be produced and/or student outcomes.
   - Briefly describe why these outcomes are valuable to your field.

5. Larger program of research
   - Briefly describe your larger program of research—to which this proposed project is related.
   - Discuss how the proposed project will enhance the larger research program.

6. Targeted external funding agency and grant program
   - List the likely external funding source you will eventually apply to in order to support follow-up activity, including the specific grant program and the goal(s) of that program. If you are planning to apply for external funding from that program in 2015, please also list the date by which the proposal is due.
   - Describe how the proposed project will increase the probability that you will receive further funding.
   - In addition to the above, if your short-term (2015) plans are to submit a proposal to the CRC, identify which type of CRC grant you will be applying for.

7. Budget
   - Describe, in detail, how the $5,000 grant funds will be used.

8. Current grant funding
   - List your current grant funding (internal and external), including the project title, the source of support, the award amount, and the project start and end dates.

Feel free to contact Bob Reiser, the Associate Dean for Research, if you’d like to discuss acceptable funding uses and project activities in advance of proposal submission.
Criteria for Judging Proposals

Proposals for a COE Research Grant will judged in light of each of the criteria listed below.

1. How important/significant is the problem/issue being addressed?
2. Are the goal(s)/objective(s) of the proposed project clearly explained?
3. Are the proposed activities clearly explained? Do the plans seem feasible? Are activities well aligned with the goal(s)/objective(s) of the proposed project?
4. Are the proposed project outcomes clearly explained? Are the outcomes valuable to the field?
5. Is the larger program of research clearly explained? Is the proposed project likely to enhance the larger program of research?
6. Does the proposed project clearly fit within the goals of the external grant program the PI has identified? Is the proposed project likely to be a strong candidate for funding from that program?
7. Is the use of the funds clearly explained? Is it well aligned with the proposed activities?
8. Does the PI have federal funding currently? Does the PI have other funding—internal and/or external—currently?