College of Education 2017 Research Grant Program

Program Policies and Proposal Submission Requirements

The primary purpose of the COE Research Grant Program is to provide you with $5,000 in support for research projects that will, ultimately, place you in a strong position for applying for external funding for further work on your program of research. The proposed research must include the collection and/or analysis of data/empirical material (e.g., conducting a pilot study, survey research, ethnography, and/or analyzing an existing dataset) that will enable you to subsequently develop a convincing external grant proposal.

Each faculty member who receives a COE Research Grant will be required to take the lead in planning and preparing a high quality grant proposal to support follow-up activity that will be submitted through the COE Office of Research to an external funding agency (e.g., IES, NIH, NSF, Spencer Foundation, W. T. Grant Foundation) during the 2018–2019 academic year.

Eligibility

- Each COE Research Grant proposal must be submitted by a single tenured or tenure-earning faculty member who will serve as the Principal Investigator for the proposed research project and will be primarily responsible for planning, directing, and executing the project.
  - Additional FSU faculty can be included as members of the research team.
- COE faculty members who serve on the Proposal Review Committee are not eligible to submit a proposal during the academic year they serve on the committee.
- COE faculty members who received funds as part of the 2016 COE Grant Program or the 2015 Marvalene Hughes Research Grant Program are not eligible to apply for 2017 COE grant funds.

Award Amounts and Acceptable Uses

Awards will be $5,000 per funded proposal. The use of these funds will be determined by the PI for the proposed research project in accordance with the guidelines listed below:

- Award dollars may be used for research-related purposes including:
  - Summer 2017 salary for the PI and/or other COE faculty who are listed as members of the research team.
  - Salary for COE graduate assistants (fee waivers must come from other sources),
Compensation of research participants, and/or
Materials and/or equipment necessary for the proposed research project.

- Award dollars will be available May 1, 2017 and must be expended by April 30, 2018.

Important Dates
- Deadline to apply: 5:00 p.m. on Monday, March 6, 2017. Proposals must be submitted via the COE Office of Research website. Proposals that are not submitted in the proper form via the website by this deadline will not be reviewed by the Review Committee and will not be eligible for funding.
- Late March 2017: Each faculty member who submits an eligible proposal will receive notification as to whether the proposal was funded, as well as the anonymous comments of each reviewer. In addition to receiving the reviewers’ comments, all faculty members who submit proposals will be invited to meet with Bob Reiser, the Associate Dean for Research, to discuss their proposals and strategies for revising and applying to other funding sources.
- Project period: May 1, 2017–April 30, 2018.

Required Proposal Items
Each proposal must include the following items:

1. A proposal abstract. This document should provide a brief summary (250 words maximum) of the proposed research project.

2. The proposal text. The proposal text should be well-written and consist of each of the numbered sections listed below. The length of the proposal text should be no more than five single-spaced pages (not counting references, appendices, or tables).

Required Sections of the Proposal Text
The proposal text must address each of the topics listed below; the number and title of each section should be exactly as listed.

1. Significance of the problem/issue to be addressed (one page maximum). Using support from the literature:
   - Describe the problem/issue the proposed research project will address.
   - Discuss why the problem/issue is important/significant.

2. Primary goal(s)/objective(s) of the proposed project. Describe the goals/objectives of the research project, including the research question(s).

3. Describe the activities to be undertaken during the project period. Provide a clear and detailed description of the research activities that will take place during the project period: May 1, 2017–April 30, 2018. Be sure to describe each of the items listed below, provided that they are related to your proposed research project. With the exception noted below, the level of detail you provide should be similar to that which would appear in the method section of a journal article.
   - Participants/object(s) of research
• Setting(s) in which the study will take place
• Intervention or phenomena that will be examined
• Research design and procedures
• Types of data/empirical material that will be collected or otherwise generated
• Measures, instruments, or other quantitative or qualitative methodologies to be used in collecting/generating the data/empirical material
• Strategies, techniques, or theoretical frameworks to be used for analyzing/interpreting the data/empirical material (three or four sentences will suffice)

4. Budget.
Describe, in detail, how the funds will be used.

5. Larger program of research for which you will be seeking subsequent funding.
• Briefly describe the larger program of research to which the proposed research project is related.
• Discuss how the proposed research project is related to the larger program of research.

6. Targeted agency and grant program.
As stated above, as a condition of receiving the award funds, you are expected to submit a grant proposal to an external funding agency during the 2018–2019 academic year. Therefore, please:
• Indicate the funding source (e.g., IES, NIH, NSF, Spencer, W. T. Grant) and specific grant program to which you will submit a grant proposal to support additional work related to your larger program of research.
• List the goal(s) of the grant program, the project period/length (number of months or years), and the amount of the award (range or maximum allowed).
• Provide the proposal submission deadline for the grant program and the date you expect to start preparing the proposal.
• Discuss how the proposed research project will enhance your chances of receiving funding from this source.

7. Current grant funding.
List your current grant funding (internal and external), including the project title, the source of support, the award amount, and the project start and end dates.

Feel free to contact Bob Reiser, the Associate Dean for Research, if you’d like to discuss research activities in advance of proposal submission.

(Criteria for judging proposals are listed on the next page)
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Criteria for Judging Proposals

Proposals for a COE Research Grant will judged in light of each of the criteria listed below.

1. Is the proposal well-written?
2. How important/significant is the problem/issue being addressed?
3. Are the goal(s)/objective(s) of the proposed research project clearly explained?
4. Do the research questions align well with the goals/objectives of the proposed research project?
5. Is the description of the proposed activities clear and detailed with respect to each of the following (as related to the proposed research)?
   a. Participants/object(s) of research
   b. Setting(s) in which the study will take place
   c. Intervention or phenomena that will be examined
   d. Research design and procedures
   e. Types of data/empirical material that will be collected or otherwise generated
   f. Measures, instruments, or other quantitative or qualitative methodologies to be used in collecting/generating the data/empirical material
   g. Strategies, techniques, or theoretical frameworks to be used for analyzing/interpreting the data/empirical material (three or four sentences is all that is required)
6. Do the proposed activities seem feasible to conduct within the one-year grant period (May 1, 2017–April 30, 2018)?
7. Are the proposed activities well aligned with the proposed research project’s goal(s)/objective(s) and research questions?
8. Is the use of the funds clearly explained? Is it well aligned with the proposed activities?
9. Is the larger program of research clearly described?
10. Is the proposed research project clearly related to the larger program of research?
11. Does the larger program of research clearly fit within the goals of the grant program the PI has identified?
12. Will the proposed research project enhance the PI’s chances of securing funding from the identified grant program?
13. Does the PI have funding currently?