##### **FLORIDA STATE UNIVERSITY**

##### **College of Education**

**Program of Study - Master’s Degree**

*Form Fields Must Be Typed. Authenticated Digital Signatures Required.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name:** | | | **EMPLID:** | | |
| **Mobile Phone:** | | | **Work Phone:** | | |
| **FSU Student E-mail:** | | | | | |
| **Department:** | | **Major/Academic Plan:** | | | |
| **Degrees Earned** | | | | | |
| **Institution:** | **Degree:** | | | **Date:** | **Major:** |
| **Institution:** | **Degree:** | | | **Date:** | **Major:** |
| **Are you Seeking FL Certification?** | **Yes** | | | **No** | **In what field?** |
| **Are you Certified?** | **Yes** | | | **No** | **In what field?** |
| **Thesis-Track MS\*** | **Yes** | | | **No** |  |

**Graduate Courses To Be Taken For Master’s Degree**

|  |  |  |  |
| --- | --- | --- | --- |
| **Prefix and No.** | **Course Name** | **Semester Hours** | **Year and Semester Taken (List in chronological order, past to present)** |
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|  | **Comprehensive Exam,**  **Portfolio Defense or Capstone\***  (If not applicable in your program,  Type “**NA**” in the credit hours field.) |  | **\*Must register for Exam, if required by program.** |
|  | **Thesis Defense\*\*** (if not applicable, leave blank) | 0 | **\*\*Must register for Defense** |
|  | **Subtotal** |  |  |

**FSU Non-Degree Seeking Student Coursework**

**(Only 12 hours may be used – Grade must be a “B” or better in order to be used towards the degree.)\*\***

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| **Prefix and No.** | **Course Name** | **Semester Hours** | **Year and Semester Taken (List in chronological order, past to present)** |
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| **Subtotal** | |  |  |

**Transfer Courses (Only 6 Hours May Be Used)\*\***

**Graduate course grade must be a “B” or better to be eligible for transfer credit approval. Courses cannot be posted without an official transcript submitted to the University. Transfer credit must be approved by the University Registrar.**

*\*\*****Please NOTE: No student may be awarded more than 12 hours of combined non-degree seeking student credit and/or transfer credit.***

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| **Prefix and No.** | **Course Name** | | | **Semester Hours** | **Year and Semester Taken (List in chronological order, past to present)** | | |
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|  | **Subtotal** | | |  |  | | |
| **Semester in Which Graduation is Planned**: | | | |  |  | | |
| **Total Graduate Hours + Exam or Thesis** | | | |  |  | | |
| **Non-degree seeking student Internal Transfer Credits** | | | |  |  | | |
| **Total Transfer Credits** | | | |  |  | | |
| **Final Total** | | | |  |  | | |
| **Supervisory Committee**  **\*Thesis-Track MS Degree: A minimum of 3 members who hold Graduate Faculty Status (GFS) at FSU is required.** – Two members, including the major professor, must be from the major in which the student will receive a degree. The third member may be from the major department.  **Non-Thesis Track MS Degree:** Approval of major professor required. Additional committee members are optional. Major professor must hold GFS or Co-Directive Status at FSU. | | | | | | | |
| Committee Members (Signed and Typed) Department/Major Directive Status | | | | | | | |
| (Co-)Major Professor: | | |  | | | | GFS |
| Typed Name: | | | | | | | |
| (Co-)Major Professor (if applicable): | |  | | | | GFS | |
| Typed Name: | | | | | | | |
| Member: | |  | | | | GFS | |
| Typed Name: | |  | | | |  | |
| Member: | |  | | | | GFS | |
| Typed Name: | | | | | | | |
| Student Signature: Date: | | | | | | | |
| Department Chair: Date: | | | | | | | |
| Academic Dean: Date: | | | | | | | |

*Rev. 13 January 2022*