

2021

NEW STUDENT GUIDE

Higher Education | Florida State University

Leadership | Social Justice | Student Success



THE FLORIDA STATE UNIVERSITY
COLLEGE OF EDUCATION

Department of Educational Leadership & Policy Studies

HESA
Higher Education Student Association
FLORIDA STATE UNIVERSITY

2022

WELCOME

FROM THE HIGHER EDUCATION PROGRAM



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Welcome from our Program Coordinator

Dear new students,

On behalf of the entire faculty, I welcome you to the Higher Education program at Florida State University. We think you've made a great choice to join us, and we will do our best to help you reach your personal, professional, and academic goals while at FSU. Therefore, in coordination with the Higher Education Student Association (HESA) and the Hardee Center, we are taking several steps to facilitate your transition into the program.

First, please be sure to carefully review the rest of this new student guide for all kinds of useful information about the program's faculty, courses, and policies. Second, keep an eye out for the official student handbook that will serve as the official document that lays out extensive details about relevant policies and requirements. Third, we will also be publishing an FAQ document that, go figure, answers some questions that have been frequently asked by students in the past.

Finally, we expect all students to join us during our in-person Orientation sessions on Monday August 16 (time, tbd). During this event you will register with classes, meet with your faculty advisor, and spend some time getting to know other students in the program. **IMPORTANT:** Be sure to follow the pre-Orientation items outlined in this guide to ensure you are able to register for classes on August 16th.

We are so thankful that you have chosen to continue your studies in the FSU Higher Education program and look forward to working with you this fall. Until then, take care, and be well.

Brad Cox

Associate Professor and Program Coordinator 2020-2022



WELCOME HOME!



The HESA board represents the voices of graduate students in the Higher Education program at FSU by serving as a liaison between students, faculty, and university constituents. HESA supports the academic progress, professional development, and social integration of all Higher Education students.

What do we do?

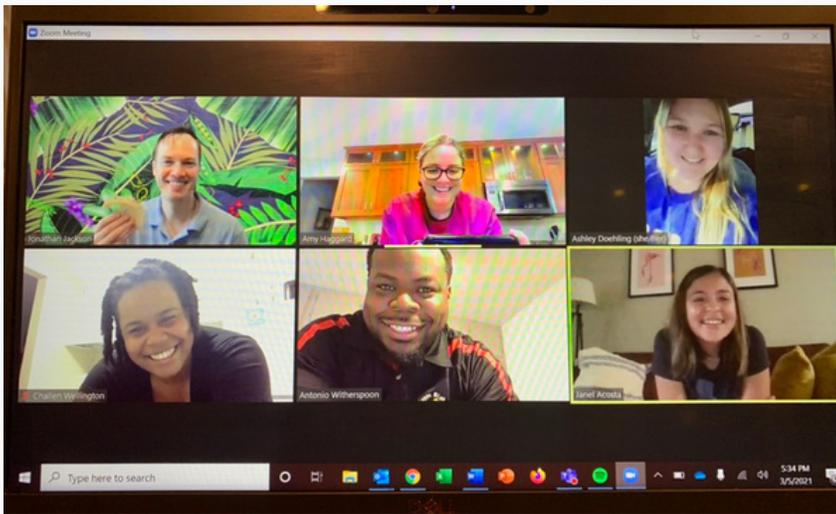
You may remember us from Visiting Days as we helped you get introduced to the program. We will stay connected with you through orientation and beyond, as we welcome you, the newest cohort, to the LifeNet!

We are here to support your professional development and help you build connections at and beyond FSU. It is our goal to ensure that your time in the Higher Education program is the best possible experience. Help us strengthen your journey by sharing your program thoughts or shout outs.

Join our monthly meeting's to dive into field related discussions and offer your perspective. We'd love to hear it!

We provide opportunities to engage in professional development, service, and socials. Whether it's brunch, trivia, a conference preparation workshop or a movie night, we hope to offer space for you to connect based on your needs.

Follow our social media to stay connected!



HESA Doctoral Student Social

www.fsuhesa.org

Meet the Executive Board

Doctoral Chair Cassie Kepple

Master's Chair Ravi Bhatt

Administrative Chair TBD

Finance Chair Heather Epstein-Diaz

Master's Events Coordinator This could be you!

Doctoral Events Coordinator This could be you!

Doctoral Visiting Days Coordinator

Challen Wellington

Master's Visiting Days Coordinators

Jake Tidwell & Yanira Campos

Communications Coordinator

Olivia Brown

Social Justice and Inclusion Coordinator

Gaurav Harshe

HESA Contributions

Support your experience with a HESA contribution!

Your funds cover a "Lifetime" membership in HESA, which provides programming like Orientation, professional development sessions, and socials. Contributions are *not* required yet **encouraged** to keep events free during your time at FSU.

Payments will be accepted by mail, online, or by via check/money order made to "FSU Foundation/HESA." Our online payment link will be available in August.

FSU HESA
1114 West Call Street
PO Box 3064450
Tallahassee, FL 32306

**STAY
CONNECTED
WITH US!**



@FSU_HESA



/FSU HESA



@FSUHESA



OUR FACULTY

THE BRAINS OF THE OPERATION



Dr. Brad Cox (Ph.D., Pennsylvania State University) is an Associate Professor in the higher education program and higher education Program Coordinator. Previously, Dr. Cox served as the coordinator of research and public information at the National Resource Center for the First-Year Experience and Students in Transition. He recently founded the College Autism Network and is currently directing a NSF funded study of autism among college students in STEM fields. He received awards in 2011, 2014, and 2017 for Outstanding Faculty Research from the college.



Dr. Tamara Bertrand Jones (Ph.D., Florida State University) is an Associate Professor in the higher education program and currently serves as the associate chair of the ELPS department. Prior to joining the faculty, Dr. Bertrand Jones was coordinator of the Office of Research for student affairs at Florida State. Her research interests include assessment, culturally responsive evaluation, mentoring, and the transition of graduate students into junior faculty roles. She is founder and past president of Sisters of the Academy Institute, co-author of two books, and past recipient of the McKnight Junior Faculty Fellowship.



Dr. Cameron Beatty (Ph.D., Iowa State University) is our Assistant Professor in Higher Education and the Leadership Learning Research Center. Dr. Beatty's research explores the intersections of gender and race in leadership education, leadership development of students of color, and global leadership education for undergraduate students. He is a scholar passionate about deconstructing race, systemic racism, and hegemonic masculinity in postsecondary education environments.

OUR FACULTY

CONTINUED...



Dr. Kathy Guthrie (Ph.D., University of Illinois) joined the faculty in 2008 and is an Associate Professor of higher education. She leads the Leadership Learning Research Center and undergraduate certificate in leadership studies. Her research focuses on the learning outcomes and environment of leadership and civic education, online teaching and learning, and professional development for student affairs professionals. She is Associate Editor for the *New Directions in Student Leadership* series. She also recently published a children's book. In 2019, Dr. Guthrie was awarded the Contribution to Knowledge Award by ACPA.



Dr. Shouping Hu (Ph.D., Indiana University) is Louis W. and Elizabeth N. Bender Endowed Professor in the higher education program and founding director of the Center for Postsecondary Success at FSU. Dr. Hu has authored more than 60 journal articles and book chapters, and has served on the editorial boards of *Journal of Higher Education*, *Educational Researcher*, *Research in Higher Education*, *Journal of College Student Development*, and the *ASHE Higher Education Report* series.



Dr. Marianne Lorensen (Ph.D., University of Nebraska-Lincoln) is a Teaching Faculty member in the Higher Education Program working with the Leadership Learning Research Center. Dr. Lorensen most recently served on faculty at the University of Minnesota-Twin Cities, where she taught leadership and career development courses. Her own career in higher education has focused on leadership education, student affairs, and service-learning.



Dr. Christine Mokher (Ph.D., Vanderbilt University) is an Associate Professor and is affiliated with the Center for Postsecondary Success. Before coming to FSU, Dr. Mokher was a senior research scientist for the Education division at CNA Analysis & Solutions. Her research expertise is in college- and career-readiness and student transitions from secondary to postsecondary education. Her publications can be found in outlets including *Change: The Magazine of Higher Learning*, *American Journal of Education*, and *Educational Evaluation and Policy Analysis*.

OUR FACULTY

CONTINUED...



Dr. Lara Perez-Felkner (Ph.D., University of Chicago) is an Associate Professor, an affiliated faculty member in FSU's department of sociology, an affiliate of the Hope Center for College, Community, and Justice, and senior research associate in the Center for Postsecondary Success. Her research examines the social context of schools in relation to adolescents' college and career outcomes. Dr. Perez-Felkner also serves on the President's Council for Diversity and Inclusion. In 2019, Dr. Perez-Felkner won the Graduate Faculty Mentor award from FSU's Graduate School.



Dr. Robert "Bob" Schwartz (Ph.D., Indiana University) joined the FSU faculty in 1998. Before coming to Florida State he was on the faculty the University of South Carolina. Dr. Schwartz is a Professor. In 2017 Dr. Schwartz earned NASPA Robert H. Shaffer Award for Academic Excellence as a Graduate Faculty Member. His research interests include issues of women and underrepresented populations in higher education. His book, *Deans of Men and the Shaping of Modern Student Culture*, was published by Palgrave Macmillan in 2010. In 2019, Dr. Schwartz was awarded the 2019 Pillars of the Profession award by NASPA. Dr. Schwartz currently serves as the advisor to the Higher Education Student Association (HESA).



Dr. Sally Watkins (Ph.D., Florida State University) is a Teaching Faculty member in the Higher Education Program working with the Leadership Learning Research Center. She has taught a variety of the courses offered at Florida State. Her research focuses on the history of leadership education at the collegiate level, socially responsible leadership development, and leadership learning and pedagogy. Additionally, Sally is interested in the history of higher education, institutional presidents, and career readiness.

GETTING STARTED

Things to complete before Orientation

Orientation

In knowing that many of you will be moving to Tallahassee prior to the start of the Fall semester, and in knowing that you'll need to finish a few items before Fall starts, we wanted to provide you with a few items that you can do over the course of the summer and once you get into town.

It is very important for you to begin to establish residency as soon as possible, to help ensure you receive full in-state tuition for your second year. We will cover out of state for the first year only. The second year, and beyond, we will expect domestic students to have established residency. Students with questions about residency should utilize information found here:

<https://admissions.fsu.edu/residency/faq/>

Traditionally, we would hold a single, day-long Orientation session. Due to Orientation moving on-line, in response to the COVID situation, we have decided that, instead, we will offer a series of programs for our students to either partake in or watch afterwards.



Current and former students and faculty at the 2019 ASHE Conference in Seattle, WA.

Before Orientation

- Submit your completed immunization forms
- Submit proof of health insurance or purchase FSU student insurance
 - If you're interested in the insurance subsidy do some research now
- Activate your FSUID
- Log into your FSU email address (student) and ensure you have access to your student email account
 - (hint: it ends with @my.fsu.edu)
- Begin to establish residency and/or contact admissions about residency questions
- Research financial aid assistance
 - The Office of Graduate Fellowships and Awards
- For more helpful hints checkout: <https://gradschool.fsu.edu/graduate-admissions>

Register for Class

A course registration session will occur during Orientation on Monday, August 16, 2021.

New students cannot register before this day, so we do ask that you all make yourselves available this day, for a few hours, to attend sessions on course registration and faculty advising. Times are TBD but will be communicated soon!

Academic Advising

About the Process

Academic advising for new students takes place during the higher education program with assigned faculty members serving as advisors. You were assigned an adviser at admissions (check your admissions email) and you are welcome to reach out to them if you have any questions, but it is not necessary to contact your adviser before Orientation.

The first semester of study typically involves a fairly standard set of courses dependent on your degree program to help ease you into the process. Seats for your classes will be available when you register, so you don't need to worry about missing any deadlines.

Once you get into your studies you may change your adviser depending on interests (and this is pretty common for doctoral students).

During Orientation Monday, time will be held with advisers and their students, to provide some group advising time. If you would like to arrange some individual time with your adviser, please be sure to email them after Orientation.



Post-Orientation

Advising throughout the year is largely dependent on student needs. Advising materials, complete with suggested timelines, are available for students in order to help promote great conversations and opportunities for students and their advisers to work together to ensure a prosperous working relationship and successful school year.

Handbooks

An official program handbook for your year will be made available online by the start of orientation.

Your handbook outlines the academic guidelines for your individual program of study.

Copies of old handbooks can be found under the HESA site at:

[Documents —](#)
[Higher Education](#)
[Student Association](#)
[\(fsuhesa.org\)](#)

Your faculty, having some fun with one another. They're a lively group!

FLORIDA RESIDENCY 101

A To Do List for Out-of-State Students

*If you are not already a Florida resident, it is very important that you take certain steps to establish residency as soon as you relocate to Tallahassee. **Becoming a Florida resident is required to be eligible for a tuition waiver for the 2020-2021 (and subsequent) academic year(s).***

Step 1: Get your Florida driver's license

State law requires that you get your new Florida driver's license within 30 days of moving. Tallahassee has multiple locations in the city (by the way, they are called "Tax Collectors" in Florida, not DMVs). When you go, you will need to bring your current driver's license and a secondary form of ID, like a passport or birth certificate. See <http://www.gathergoget.com/> for more information on forms of ID. You'll also need proof of your new address, like a copy of your lease. You can expect to pay around \$50.00 for your new license.

Leon County Tax Collector

www.leontaxcollector.net

Fees & Locations

www.flhsmv.gov

Checklist of Things to Bring

www.gathergoget.com

Step 2: Declare Florida domicile

A Florida Declaration of Domicile confirms that you've broken ties with your previous state of residence. The form is available online if you want to fill it out ahead of time, but do NOT sign it! The form must be notarized, which they will do for you at the Leon County Clerk of Courts office. When you go, you'll need to take your new Florida license, proof of address, and \$15.00 in cash.

Clerk of Courts office address

301 S. Monroe St.

Website

www.clerk.leon.fl.us

You must complete your Declaration of Domicile before orientation check-in on August 20!

Step 3: Get your FSUCard

The FSUCard is your primary form of identification on campus. You may get your FSUCard at the office located in the Woodward Garage building, next to the FSU Bookstore and SunTrust Bank.

Step: 4: Register your vehicle

Registering your vehicle in Florida the first time can be expensive, but you'll have to prepare to do it before your current registration expires. New Florida residents will have to pay initial registration fees, title transfer fees, and plate fees. The first time you register, this can all add up to \$300-400. After that, annual registration renewals are much more reasonable. For more information please see the following websites:

FL Highway Safety & Motor Vehicles

www.flhsmv.gov

Leon County Registration

www.leontaxcollector.net

TALLAHASSEE, FL

WELCOME HOME!

With a population of more than a quarter million people, Tallahassee combines progressive attitudes with old-fashioned charm amidst a backdrop of gorgeous scenery and lively athletics.

As Florida's capital and home of three higher education institutions, students find a bustling city full of unique opportunities. Social and cultural events, and outdoor festivities create lasting memories and lifelong friendships for our student body.

Tallahassee is home to 122 properties on the National Registry of Historic Places and offers a wide array of cultural experiences like museums, galleries, and historic sites. Both the city and FSU offer a selection of theater and dance productions, art shows, athletic events, recreation venues, and restaurants.



State of Florida Capitol Building



Tallahassee skyline at night

Learn more about Tallahassee

www.visittallahassee.com

www.choosetallahassee.com

www.cocanet.org

www.talchamber.com

www.tallahasseearts.org

www.tal.gov.com



*Wakulla Springs State Park
6,000 acre wildlife sanctuary
10 miles south of Tallahassee*



*Orlando
Disney, Universal, Harry Potter
World, all just 4 hours away*



*St. George Island
Quiet, white sand beaches
just 90 minutes away*

UTILITIES & BANKING

LIVING IN TALLAHASSEE

Internet, cable, & telephone



www.centurylink.com
(866) 904-1817



Satellite television



www.directv.com
(855) 837-4388

www.dish.com
(888) 610-2814



City utilities

Besides TV, phone, and internet, all other utilities are offered through the City of Tallahassee, including water, electric, gas, sewage, trash, and recycling. Some rural areas around Tallahassee are served by Waste Pro and Talquin Electric, so check with your landlord/community.



M-F 8:00 am - 5:30 pm
(850) 891-4968

www.tal.gov.com/you

Utilities may be set up before you move in. To do so, contact the city at least two weeks ahead of your arrival.



Local banking

There are several national and regional banks in Tallahassee, in addition to the FSU Credit Union. Also, your FSUCard may be used as a debit card in collaboration with SunTrust Bank. To learn more about using your FSUCard as a debit card, visit: <http://fsucard.fsu.edu/suntrust-banking>. For other banking options, see contact information below or search the web.

FSU Credit Union	(850) 224-4960	www.fsucu.org
SunTrust Bank	(850) 644-7777	www.suntrust.com
Wells Fargo	(850) 425-2500	www.wellsfargo.com
Bank of America	(850) 385-4473	www.bankofamerica.com
Regions Bank	(850) 222-3727	www.regions.com
Chase	(850) 895-8330	www.chase.com

FAQ's

WE KNOW YOU'LL ASK

When are classes held?

Graduate classes at FSU are typically held M-Th in the evenings from 3:35-6:20 PM and 6:45-9:30 PM. Courses are generally one night per week. Some course times may differ slightly depending on the professor and whether the class taken is outside the higher education program. Summer classes may be held earlier in the day and may be held twice per week, depending on the session. Nine credits (typically three courses) constitutes a full load for full-time graduate students on assistantship.

When will I register for classes?

You will register for classes during orientation. Current higher education students will help guide you through the process and you will be provided a program handbook (available online in August).

When do I sign my contract and do HR paperwork?

This will vary depending on the office in which you work and your start date. Speak with your supervisor to confirm. You should plan to have two forms of government-issued identification ready (driver's license/state ID, birth certificate, social security card, and/or passport). Your social security card may be required, so make sure to bring it!

Is there student health insurance available?

Every full-time Florida State University student must show proof of comparable health insurance prior to registration once each year. As a requirement for the Health Insurance Subsidy, insurance must be purchased through University Health Services. In the past a health insurance subsidy has been available to graduate assistants and there are payment plans.

Health Insurance Subsidy Info: <http://www.gradschool.fsu.edu/funding-awards/subsidy-benefit>

Student Health Insurance Info: <http://healthcenter.fsu.edu/insurance/insurance.html>

Will I get paid over the summer?

Assistantships may offer 9- or 12-month contracts. Check with your supervisor early to clarify. If you do not have an assistantship over the summer you will not receive a tuition waiver.

FLORIDA STATE UNIVERSITY

FAQ's

WE KNOW YOU'LL ASK

I'm a FSU or State employee. Where do I find tuition/fee waiver info, forms, and deadlines?

FSU Employee Tuition Funds & Forms:

http://www.hr.fsu.edu/PDF/Forms/benefits/EmpTuitionScholarship_print.pdf

State of Florida Employee Tuition Waiver: http://registrar.fsu.edu/records/waivers/state_employee/

Do I need to buy all the books for my classes?

You will absolutely need to have all required textbooks for every class, as reading and discussion are a critical part of doctoral-level courses. The FSU Bookstore has a price-match guarantee and offers rentals on many textbooks. Some textbooks will be made available for checkout from the University library.

What kind of computer and software do I need?

Technically speaking, owning your own computer is not required, but you will want one. All active FSU students receive a free subscription to Microsoft Office 365 Pro Plus, just download it from the Information Technology Services website. There are several public computer labs on campus, including the Scholar's Commons in Strozier Library. You will need access to various software programs like Stata and SPSS, and these are available both in campus computer labs and via the College of Education's Virtual Lab.

Best places for coffee?

Campus has two Starbucks locations and Dunkin' Donuts is right next to campus on Copeland St. Local favorite coffee shops (with free wifi!) include Lucky Goat, Craig's Killer Coffee, Catalina Cafe, Red Eye Cafe and Paper Fox. Black Dog at Lake Ella is also a favorite.

Oh, and what about the best places to study?

See 'best places for coffee'. Also, Strozier Library is home to the Scholar's Commons on the basement level. This floor is designed as a quiet study space for graduate students. It hosts group study rooms that are free and easy to reserve online, and has plenty of computers with statistics software. The "Doctors Inn" at the College of Medicine is quiet and features RedEye Coffee and a patio. There are also computers with software available in the COE Learning Resource Center.

FAQ's

WE KNOW YOU'LL ASK

What's the weather like?

Florida is the sunshine state, which means lots of sun... mostly. Being in the Panhandle (or Northwestern part) of Florida, our climate and flora are a mix of south-Georgia and the eastern part of Florida. We have hot, humid, sunny days, rainy hours and rainy days, and even cold days. Every few years, we even seen snow! Tallahassee sometimes gets freeze warnings but we do not get the hard freezes one may find in other areas of the United States. Given the range of temperatures, all seasonal clothes are welcome here in Tallahassee. Fun tip: you can tell where someone is from in Florida depending on how they define 'cold'.

Tallahassee does have some peculiar climate issues, however. This includes both Tornado season, which runs from Spring through the Summer, and the Hurricane season, which runs from June 1 through December 1. Tallahassee looks out for hurricanes along the Atlantic Ocean and through the Gulf of Mexico, as our placement means we could be effected by both. Largely, our FSU students from the coast are impacted more often, but low-level hurricanes and tropical storms have happened in recent years. That being said, when most storms hit, people come to Tallahassee and we have a fantastic campus response team.

The best way to prepare yourself if you're unfamiliar with tornadoes or hurricanes is to do some research about them and create a preparedness plan for yourself. Here is a great State of Florida resource about hurricanes we recommend to get you started:

<https://www.stateofflorida.com/articles/hurricane-preparedness-guide/>.

Ask anyone who has been in Tallahassee a while and we will tell you that we are gorgeous from Fall through the end of Spring, with a healthy dose of humidity. Summer is no less gorgeous, but a bit more hot and a lot more humid.

What is the LifeNet?

The LifeNet is just one of the perks of earning your graduate degree in the higher education program at Florida State University. The LifeNet is an international network of FSU higher education students, alumni, faculty, and friends who provide support and resources to our students. Whether you are pursuing further education, research, or professional mentoring, the LifeNet will be there!

FLORIDA STATE UNIVERSITY

THE HARDEE CENTER

WELCOME TO THE LIFENET



Dr. Melvene Hardee



2017 Hardee Fellows

The Hardee Center for Leadership and Ethics in Higher Education

The Hardee Center supports the academic and professional development of graduate students in the higher education program at Florida State University. The Center also coordinates and promotes the "LifeNet" of students, alumni, faculty, and friends of the program.

The Hardee Center is named for Dr. Melvene Draheim Hardee, a former professor and co-founder of the higher education program, who was an admired educator, mentor, and national leader on issues of gender equity, leadership, values, and professional development in the field of higher education.

The Center sponsors programs, research, and service activities that promote leadership and ethics in higher education. The Center coordinates the induction ceremony for the Hardee Fellows, hosts the higher education graduate reception and hooding ceremony, and sponsors professional development opportunities for students throughout the year.

Contact the Hardee Center

✉ coe-hardee@admin.fsu.edu
🔗 coe.fsu.edu/hardeecenter

1240D Stone Building
tel (850) 644-5867



FSU HISTORY

A BRIEF HISTORY OF FLORIDA STATE

In 1823 the Legislature of the Florida territory began making plans for a system of higher education. Florida granted statehood two years later, and with it the federal government granted townships to the new state for the purpose of establishing two institutions of higher learning, with the caveat that one must be east of the Suwannee River, and the other west. In 1851 the state Legislature declared that two seminaries should be established, one for the education of women and the other for men. Tallahassee, in an effort to lure the western institution, established the Florida Institute, believing that the campus could easily be re-purposed.



Florida State College for Women, circa 1894

In 1857, the state Legislature granted Tallahassee one of the institutions, and the State Seminary West of the Suwannee River opened its doors to male students. A year later it would absorb the Tallahassee Female Academy and begin operating as a co-educational institution at its original location, where Westcott Hall now stands. Now called simply the West Florida Seminary, the institution would become the first liberal arts college in the state, and was re-named Florida State College in 1901.

In 1905, the state Legislature reorganized its higher education system, consolidating six institutions into two. The University of Florida in Gainesville would serve men and the Florida State College would serve women. In 1909 the college was re-named yet again, this time as the Florida State College for Women.



View from Westcott Hall looking down College Avenue, ca. 1920s

The influx of men returning from World War II led the Legislature to declare both major state colleges co-educational once again, and re-named it The Florida State University in 1947. Today, FSU serves over 40,000 students on two campuses, operating more than 500 buildings on 1,550 acres. Florida State offers more than 275 degree programs in 16 colleges with a Carnegie classification of Doctoral/Research University-Extensive. FSU is home to one of only two U.S. college circuses, the Flying High Circus, and one of the world's most powerful magnets, located at the National High Magnetic Field Laboratory, in addition to one of the premier higher education graduate programs in the country.